

CHAIRS REPORT

**Meeting of Broadgreen Joint Committee held on Wednesday 29 March 2023 at 8.00am,
 Research Meeting Room, LHCH**

Introduction

The second meeting of the Broadgreen Joint Committee took place in shadow format on the 29th March 2023. The meeting involved representatives from Liverpool Heart and Chest Hospital NHS Foundation Trust (LHCH), Liverpool University Hospitals NHS Foundation Trust (LUHFT) and Merseycare NHS Foundation Trust.

A summary of the key agenda items and discussions is provided below.

Agenda Item	Key Discussions/ Decisions/ Actions
Minutes and action log	<p>The actions progressed from the previous meeting included:</p> <ul style="list-style-type: none"> • Circulation of the Broadgreen collaborations slides • MerseyCare to be invited to the meeting • Committee Terms of Reference (TOR) updated for further review and discussion • Draft workplan • Updates from the other site committees would be included going forward
Joint Committee TOR	<p>The Terms of Reference had been updated to reflect feedback from all three site committees, as well as input from the respective Company Secretaries to streamline and clarifying the duties and principles.</p> <p>There was a robust discussion on the purpose of the Committee, the context of the Liverpool Clinical Services review recommendations and the wider opportunities.</p> <p>The reporting arrangements and the role of Liverpool Place was also considered, recognising that this was to be further developed and that as set out in the TOR the Committee would be accountable to the Trusts' Board of Directors with reporting lines also into the One Liverpool Partnership Board.</p> <p>The Committee approved the Broadgreen Joint Committee Terms of Reference subject to the agreed amendments, and for recommendation to Trusts' Board of Directors.</p>
Workplan	<p>An initial workplan for the Broadgreen Collaboration Priorities had been developed. The Committee agreed that the workplan needed further development and actions would be to</p> <ul style="list-style-type: none"> • Hold a clinical and operational workshop to understand the estate and agree the art of the possible to support clinical recommendations of the Liverpool review (including women's health). • Undertake a car parking options appraisal. • Agree a LUHFT representative on the LHCH Cancer Board. • Agree and develop a formal governance structure and support for Pharmacy collaboration. • Explore opportunities pertaining to Wellbeing and Inclusion.

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Governance	It was agreed that governance support would be provided by LHCH aligned to supporting the Chair but LUHFT would provide ad hoc cover as required.
Board Reporting	<p>It was agreed that a Chair's Report would be drafted following the meeting and disseminated for presentation at the Trusts' Board of Directors following Committee approval. This would also be shared with One Liverpool Partnership Board and CMAST.</p> <p>The Committee noted the ongoing requirement for development of a Risk Framework and Communications Strategy, with external communications to be led through Liverpool Place.</p>
AOB	The Committee sought to determine the timescales associated with development of the overarching Clinical Strategy. It was envisaged that re-development of the One Liverpool Clinical Strategy was to commence in May / June 2023
Next meeting: 24th May 2023, 8.00-10.00am (provisional date TBC)	

Recommendations for the Board of Directors

The Board of Directors is asked to

- (i) Note the report.
- (ii) Note that to formally establish the joint committee, the TOR for the Committee will need to be presented to the Board of Directors for each Trust for approval.
- (iii) Note that the reporting arrangements will be to the Trust Board of Directors for each Trust, with OneLiverpool and system reporting to be further developed.